Emergency Response Procedure – Code Yellow	
Chemical Spill	
Respond	Alert people in the immediate area to keep away. Avoid breathing vapours. If you are not in immediate danger and can do so safely: Turn off ignition sources if the spill involves a flammable or oxidising liquid or gas Prevent chemicals entering drains Prevent further spillage (e.g. turn off a pump or tap or upright a container)
Evaluate	Move away from the spill while deciding what to do next. Identify the spilled material and hazard. Review the Safety Data Sheet.
Major Spills	A major spill is a spill that is large scale or presents an immediate fire or explosion hazard or is otherwise highly dangerous. Assistance is required for major spills. Evacuate the area, closing all doors. Keep people away. Contact Fire Brigade – HAZMAT on 000 and follow directions. Notify the Chief Warden or Security or an Emergency Warden. The Chief Warden may use the PA system or fire alarm if a building evacuation is required. The Chief Warden (or Security) should meet the Fire Brigade when they arrive. Ensure Safety Data Sheets and someone who is knowledgeable about the spilled material are available to provide information to the Fire Brigade. The area must not be re-entered until declared safe by the Fire Brigade.
Minor Spills	Do not clean up a hazardous chemical spill if: • you do not know what it is, or • you lack the necessary equipment (refer to Safety Data Sheet), or • you are alone and the substance is volatile and fatal by inhalation, or • you are pregnant, or • you feel any symptoms of exposure If you are confident that you can handle the spill: Prevent spills entering drains and neighbouring areas. Request assistance from a Research Coordinator or Spill Team for larger or toxic spills or if you are unsure. Allow 30 minutes for aerosols to settle or volatiles to disperse in a fume cupboard. Wear appropriate personal protective equipment including safety goggles, gloves and disposable impermeable lab gown. Refer to the Safety Data Sheet or ChemAlert. Confine the spill to a small area. Avoid creating aerosols or dust. Use absorbent material from the spill kit to absorb spilled materials. Place the saturated absorbent in a plastic bag. Label the bag and include in the next hazardous waste collection. Decontaminate in accordance with the Safety Data Sheet, Safe Work Procedure or supplier's information and finally clean the spill area with water.
Report	Immediately notify your supervisor and the WHS Manager of a major spill as it will be notifiable to a regulatory authority. Submit an incident report within 24 hours.